



Care Coordination Meeting Agenda Brisbane North Community Connections (BNCC)

Day and Time	Thursday 1:30pm-3:00pm	
Date	8 th April 2021	
Venue	<i>Blended presentation (In person and MS Teams – Link will be emailed to registrants)</i> Chermside HSC <u>Level 3, 18 Banfield Street</u> <u>Chermside Qld 4032</u>	
Attendance	<p>To be involved in this and upcoming BNCC sessions, REGISTER HERE (BNCC extends this invitation to your colleagues and networks – registration required).</p> <p>We ask ALL participants to complete registration for Care Coordination sessions as part of the QLD Service Integration Initiative (SII).</p> <p><i>* Registering for these meetings is a vital component in collecting valuable data related to regional sector engagement and participation.</i></p> <p><i>* This data will support the evaluation of the SII, whilst also contributing to the enhancement of care coordination mechanisms that improve outcomes for vulnerable Queenslanders.</i></p> <p>If you have any queries, please call Q Shelter on (07) 3831 5900.</p>	
Facilitator	Phil Smith QShelter	
Summary Notes (Minutes)	Phil Smith QShelter	
Apologies Submitted	TBA	
Time	Lead	Agenda Item
1:30pm	Phil Smith	Welcome Services Endorse Previous Summary Notes (Minutes)
1:35pm	Attending Service	Welcome/Acknowledgement to Country
1:40pm	All Services	Service updates, emerging trends, concerns

2:00pm	New Clients: referred to CCG and criteria has been met (client journey, complexities)	<ul style="list-style-type: none"> a. Assessments complete? (if not, who will?) b. Key worker/service identified? (if not, who?) c. Who else needs to be involved? d. What are the individual goals and risk minimisation strategies? e. Document the Client Service Plan; <ul style="list-style-type: none"> - What service are needed is there capacity? - Who is the client engagement/contact? - Monitoring cycle & purpose? f. What is the Case Review Cycle and next review date?
2:15pm	Clients with Case Plan – Scheduled Review <i>(please read the previous summary notes prior to the meeting and add any matters/ actions relevant to you)</i>	<ul style="list-style-type: none"> a. Any significant changes/progress in meeting client outcomes and goals? b. What response(s) is required? By whom? c. Any outcomes? d. Any challenges/roadblocks
2:45pm	Workforce Capability	<p>Revisit:</p> <p>Terms of Reference</p> <p>Referral and Consent Process</p>
Next Meeting Details		<p><i>Thursday 22nd April 2021</i></p> <p><i>1.30pm – 3.00pm</i></p> <p><i>Venue: Chermside HSC</i></p> <p><u>Level 3, 18 Banfield Street</u> <u>Chermside Qld 4032</u></p>
Facilitator		<i>Philip Smith QShelter</i>
Summary Note (Minute) Taker		<i>TBC</i>